



Policies & Procedures

2026–2027 Season | December 1, 2026 – Mid-August 2027

York-Hopewell Archers is an educational and competitive youth archery team dedicated to teaching students archery fundamentals, skills, discipline, and responsibility. Through structured practices, instruction, tournaments, and team activities, students develop archery ability, confidence, focus, sportsmanship, teamwork, and personal responsibility. Participation requires a commitment to regular practice, tournament participation, preparation, and willingness to continuously improve. These policies support a safe, positive, structured, and supportive environment.

1. Team Communications

The Heja App is the primary communication platform for York-Hopewell Archers. All team updates, announcements, schedule changes, reminders, and other team communications will be shared through Heja unless expressly communicated otherwise. Parents/guardians and students are responsible for checking Heja regularly and responding to team communications when needed.

2. Season, Practice Schedule & Arrival

The competitive season runs from December 1, 2026 through mid-August 2027. Team practices are scheduled on Tuesday evenings.

Jr. Eagle / Eagle: Tuesday, 5:15–6:45 PM. Students should arrive by 5:00 PM.

Youth / Young Adult: Tuesday, 7:00–8:30 PM. Students should arrive by 6:45 PM.

Students must arrive at least 15 minutes before their assigned practice time. Scheduled practice time is the start of instruction, not the arrival time. Early arrival allows students to sign in, prepare equipment, and be ready when instruction begins.

Weekly Practice Commitment

Students are required to complete three (3) practice days each week: one (1) scheduled team practice and two (2) independent practice days. Private archery lessons and participation in local archery leagues that are not associated with S3DA are approved activities that may count toward the practice requirement. Students must document practice activity and scores from team practices, independent practices, private lessons, and local leagues in their archery journals.

Practice Sign-In

Students must sign in at every scheduled team practice. Sign-in records attendance; failure to sign in may result in attendance not being properly documented.

3. Archery Journals

Students must bring their archery journal to every scheduled team practice and tournament. Journals are used to record goals, competition class information, equipment information, practice notes, shooting results, scores, coach feedback, and other information that helps students track progress and improve.

Journals are also expected to be used at home to document independent practice. Students must record the date and type of each practice, lesson, or league session and the scores/results from those activities. Students are responsible for keeping journals neat, usable, and up to date, and for using them as directed by the coaching staff.

4. Attendance & Excused Absences

Regular attendance is important. Students are expected to attend scheduled practices and arrive on time. Students are limited to one (1) unexcused practice absence per month. Parents/guardians should notify the coach of anticipated absences as early as possible and report unexpected absences as soon as reasonably possible.

Approved excused absences include:

- Archery tournament, competition, or other approved archery-related event.
- Wedding involving an immediate family member or other significant family commitment.
- Funeral, memorial service, or other family obligation related to a death.
- Illness that prevents safe participation.
- Required school assignment, activity, event, or academic obligation that conflicts with practice.
- Another reason approved by the coaching staff.

Absences that do not meet an approved reason may be considered unexcused. Repeated unexcused absences or failure to meet attendance requirements may affect tournament or other team participation.

5. Practice Conduct & Sportsmanship

Students are expected to:

- Follow all current S3DA rules and regulations, team rules, facility rules, and competition rules.
(<https://www.s3da.net/rules-and-resources/>)
- Follow coaches' and range personnel's instructions and all range commands immediately.
- Follow all archery safety rules and report unsafe conditions or damaged equipment to a coach immediately.
- Treat teammates, coaches, volunteers, officials, competitors, and spectators with respect.
- Demonstrate good sportsmanship, appropriate behavior, and appropriate language.
- Remain attentive and participate in instruction.
- Keep practice and competition areas clean and orderly.
- Sign in at each scheduled practice, bring the archery journal, and arrive prepared.
- Respect the facilities and property of York Archers Inc., Hopewell Fish and Game, and other locations used by the program.

Foul language, bullying, harassment, intimidation, and disruptive behavior are not tolerated.

Parents and guardians are expected to model the same standards of respect and sportsmanship expected of students.

A coach may remove a student from a practice, event, or competition for failure to follow S3DA rules, safety requirements, range rules, team requirements, or coaching instructions. Repeated violations may result in removal from the team.

6. Equipment Requirements & Responsibility

Before the Season

Before the student's first practice, equipment should be inspected, maintained, repaired, properly tuned, and made ready for the season by a professional bow shop. Parents/guardians and students are responsible for ensuring equipment is safe, functional, appropriate for the student, and ready for use. Preseason Bow Inspection Forms are due no later than the first practice of the season to prevent practice, tournament, or other team participation.

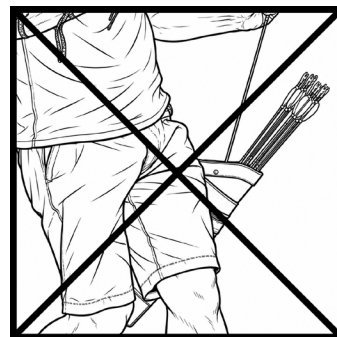
Quivers

Forward-facing quivers are not authorized for York-Hopewell Archers students. Students are expected to use straight-up/vertical or rear-facing quivers that keep arrows in a safe and appropriate position while moving and participating in archery activities.

Examples of suitable configurations include:

- Evolution Nerve Field Quiver
- Legend Field Quiver XT420
- Evolution / Push Aero Pocket Quiver

These examples are provided as guidance and are not intended to limit students to these specific models.



Before purchasing a new quiver, parents/guardians are encouraged to speak with a York-Hopewell Archers coach regarding the proposed equipment model. This is particularly important when considering a quiver that has not previously been used by the team.

Discussing equipment selection with a coach before procurement can help ensure that the selected quiver is appropriate for the student's division, equipment setup, shooting style, and York-Hopewell Archers team requirements.

Parents/guardians are responsible for confirming that newly purchased equipment meets team requirements before purchasing it.

Equipment Changes and Maintenance During Practice

Practice time is dedicated to instruction, skill development, shooting, and team preparation.

To maximize the time available for all students, **the following activities will not be performed during regularly scheduled practices:**

- Bow changes or bow swaps
- Bow maintenance
- Bow repairs
- Installation of new equipment
- Major equipment adjustments or modifications (draw length and weight adjustments)
- Sight adjustments for Youth and Young Adult students
 - Youth and Young Adult students are expected to learn and make their own sight adjustments as part of developing their independence and equipment-management skills.
- Changes to rests
- String or cable changes
- Other equipment work that requires significant coach time

Students or parents/guardians may request that a coach perform or assist with equipment changes or maintenance on a different day.

Such requests must be arranged with the coach in advance.

Equipment work outside of scheduled practice is not guaranteed and is dependent upon coach availability, scheduling, and the nature of the requested work.

Students are expected to arrive at practice with equipment that is properly prepared, inspected, and ready for use.

Ongoing Responsibility and Equipment Risk

Students and parents/guardians are responsible for ensuring equipment is appropriate for the student's age and ability, maintained, tuned, inspected, safe, and ready for practice and competition. Students must use equipment only as instructed, take reasonable care of it, report damage or unsafe conditions immediately, never use another person's equipment without permission, and follow coach recommendations.

Archery involves inherent risks, including equipment damage or failure and possible injury. Coaches and volunteers provide instruction in proper and safe equipment use, but are not responsible for equipment damage or failure or injuries arising from these risks except to the extent responsibility is required by applicable law. Equipment maintenance, repair, adjustment, modification, installation, tuning, or other work performed or assisted with by a coach is undertaken at the student's and parent/guardian's own risk. Such assistance is not a guarantee or warranty. Parents/guardians remain responsible for determining whether equipment is safe and are encouraged to use a qualified professional bow shop for significant work. Nothing in this policy waives rights or responsibilities that cannot legally be waived or limited.

7. Tournament Participation

Participation in tournaments is an important part of the York-Hopewell Archers program. Students are expected to participate in the required tournaments for each discipline in which they compete.

Minimum Regional Tournament participation for each discipline:

- Indoor: 2 Regional Tournaments
- 3D: 2 Regional Tournaments
- Outdoor: 2 Regional Tournaments

Students must also attend a minimum of two (2) State Tournaments during the season. The State requirement may be fulfilled by two State Tournaments, or one State Tournament and one National Tournament (participating in National with an S3DA State Waiver); both tournaments must be in different disciplines.

Students should arrive at the tournament location at least one (1) hour before their scheduled line time. This allows time for check-in, locating the team area, equipment preparation and inspection, coach contact, and tournament instructions. Families are responsible for allowing enough travel time. Late arrival may affect the student's ability to participate and the team's preparation.

Students and parents/guardians are responsible for reviewing tournament schedules and communicating with coaches about participation. Specific requirements, registration deadlines, qualifying requirements, and travel arrangements will be communicated as information becomes available.

8. Parent/Guardian Support at Hosted Tournaments

Parent/guardian participation is necessary at tournaments hosted by York-Hopewell Archers. Families may be asked to assist with operations, setup and breakdown, registration, concessions, range support, cleanup, hospitality, food or supply donations, or other duties needed for the event. Before each hosted event, the Team

Manager will contact families about volunteer roles and support needs. Families are encouraged to respond to requests and fulfill their assigned or agreed-upon responsibilities. The Team Manager will make reasonable efforts to distribute responsibilities and provide advance notice whenever possible. Failure to participate in required support may be considered failure to meet parent/guardian team requirements.

9. Uniform & Dress Requirements

The York-Hopewell S3DA collared uniform shirt is required at all S3DA tournaments where students participate. Students must arrive in the required uniform unless coaches direct otherwise and keep it clean, neat, and in good condition. Students must bring clothing and personal items appropriate for expected weather, including layers, outerwear, footwear, hats, gloves, rain gear, cold-weather clothing, and sun protection as needed.

Open-toed shoes are not allowed at practices or events. Clothing and accessories must not interfere with safe participation and must comply with current S3DA dress-code requirements and any additional requirements set by S3DA or the tournament host. Families are responsible for monitoring weather and preparing students. Outdoor events proceed as planned unless dangerous conditions are defined in S3DA rules; rain, wind, or cold alone will not delay or cancel competitions.

10. Archery Safety

Safety is the highest priority. Archery equipment can cause serious injury if handled improperly. Students must:

- Keep bows and arrows pointed in a safe direction and never point a bow or arrow at another person.
- Never dry fire or sky-draw a bow.
- Never nock, draw, or release an arrow unless authorized to do so.
- Remain behind the designated shooting line until instructed otherwise.
- Follow “shoot,” “stop,” “cease fire,” and all other range commands immediately.
- Never retrieve arrows until the range has been declared safe.
- Report damaged or unsafe equipment immediately and stop using equipment that appears unsafe.
- Use equipment appropriate for their age, ability, and assigned shooting activity.
- Follow all additional facility, coach, S3DA, and competition safety rules.

Failure to follow safety procedures may result in removal from the range, practice, competition, or program, consistent with applicable program policies.

11. Photography, Video & Media Use

Photography and video recording are a regular part of York-Hopewell Archers team practices, tournaments, and other team-related activities and will occur throughout the season. York-Hopewell Archers and Scholastic 3-D Archery (S3DA) will use photographs and recordings of students for team and program communications, promotion, education, and publicity, including on social media, websites, and in advertising or promotional materials. Participation in team activities means families should expect photography and video recording and the described use of images and recordings; this is not an opt-in/opt-out item on the Parent & Student Agreement.

Students are expected to respect the privacy of teammates and must not independently publish identifiable images of other students in an inappropriate or unauthorized manner.

12. Student Responsibilities

- Attend practices and competitions regularly, arrive on time, and meet the three-day weekly practice requirement.
- Sign in at every team practice and arrive at least 15 minutes before the assigned practice time.
- Bring the archery journal to practices and tournaments and maintain it at home with records of independent practices, lessons, leagues, and scores.
- Notify a coach or parent/guardian as soon as possible when unable to attend a scheduled activity.
- Follow coach and range-personnel instructions, safety rules, range commands, and applicable S3DA/team/facility rules.
- Treat teammates, coaches, competitors, officials, volunteers, spectators, and property with respect.
- Demonstrate good sportsmanship, appropriate behavior, and appropriate language.
- Take responsibility for equipment and personal belongings and help keep activity areas clean and safe.
- Encourage my teammates and contribute positively to the team.
- Give my best effort and be willing to learn from my coaches.
- Take responsibility for my equipment and personal belongings.
- Help keep practice and competition areas clean and safe.

13. Parent/Guardian Responsibilities

- Support student participation and commitment and help the student arrive on time.
- Ensure arrival at least 15 minutes before practice time, and one hour before tournament line time and participate in required hosted-tournament support.
- Ensure the student signs in at team practice and brings the journal.
- Notify coaches when the student will be absent or late.
- Encourage safety, coach compliance, sportsmanship, teamwork, respect, and appropriate behavior.
- Encourage my student to balance archery with school and other responsibilities.
- Provide current emergency and contact information and inform coaches of medical, physical, allergy, or other circumstances that could affect participation.
- Respect coaches, volunteers, officials, other families, and competitors.
- Ensure equipment is appropriate, maintained, tuned, inspected, repaired, and ready for use.
- Understand that equipment assistance requested outside of practice is subject to coach availability and is not guaranteed.
- Assist when possible, with parent responsibilities for York-Hopewell Archers hosted tournaments.
- Check the Heja App regularly for team communications and updates.
- Review current S3DA requirements and facility rules with the student.

14. S3DA Rules & Regulations

York-Hopewell Archers participates in Scholastic 3-D Archery (S3DA). Students and parents/guardians must comply with current S3DA rules, regulations, policies, and requirements applicable to the program and the student's participation. Requirements may include eligibility and age, equipment classifications, safety, tournaments, sportsmanship, uniforms, registration and membership, range procedures, and tournament participation. Rules may change; families are responsible for following current requirements. S3DA requirements apply in addition to team rules and facility rules. Current S3DA rules and resources: <https://www.s3da.net/rules-and-resources/>.

15. Team Membership, Removal & Reapplication

Team participation is a privilege and requires students and parents/guardians to meet these expectations. Failure to meet attendance, safety, conduct, sportsmanship, tournament, uniform, S3DA, equipment, hosted-tournament volunteer, or other team requirements may result in removal. A coach may remove a student from an activity for noncompliance; removal may result in removal from the team. The coaching staff will determine whether continued participation is appropriate based on the circumstances and applicable team requirements.

A student removed from the team must wait one complete season before becoming eligible to reapply. Reapplication is not automatic and requires Head Coach approval. If approved to return, the student will be on a 90-day probationary period beginning on the rejoining date. During probation, the student and parent/guardian must consistently meet all team requirements, including attendance, sign-in, safety, conduct, sportsmanship, tournaments, uniforms, S3DA rules, equipment, coach/team expectations, parent responsibilities, and hosted-tournament support. Failure to meet requirements during probation may result in removal.

16. Membership, Tournament Costs & Range Access

S3DA student membership: \$30 per year.

Current average tournament entry costs: Regional Tournament — \$26; State Tournament — \$31; National Tournament — \$60. Actual costs may vary by event, registration requirements, or other fees and York Hopewell Archers is not involved with Membership and Tournament Fees.

York Archers Inc. and Hopewell Fish and Game Association provide a free limited membership for York-Hopewell Archers students, allowing access to the archery ranges for practice when formal team training is not scheduled. This does not include firearms-range access at Hopewell Fish and Game; full membership is required for firearms ranges. Family members must apply for membership with the respective organization and comply with its requirements.

Important: This benefit applies to York-Hopewell Archers students. Family members who wish to use the facilities at York Archers Inc. or Hopewell Fish and Game must apply for membership with the respective organization and comply with that organization's membership requirements. We encourage all families to consider full membership at both clubs.

Practice Locations

York Archers Inc., 550 Gun Club Rd, Yorkana, PA 17406

Hopewell Fish and Game, 5456 Austin Lane, Stewartstown, PA 17363

17. Coach Contact Information

Head Coach: Jarvis Green | 717-793-1422

Assistant Coach: Anthony DiPietro | 443-791-1374

Team Email: yorkhopewells3da@gmail.com

Policy Acknowledgment

Parents/guardians and students are expected to read and follow these Policies & Procedures throughout the season. The separate 2026–2027 Parent & Student Agreement is used to document acknowledgment of the team's policies and expectations.